

MINUTES

August 13, 2013

The Winchester City Council met in a regular session on Tuesday, August 13, 2013, beginning at 6:00 p.m.

Present and participating were: Mayor Terry Harrell, presiding; City Administrator Beth Rhoton, Judy Baker, City Recorder; Greg O'Neal, City Attorney; various Department Heads; news media; and the following Council members:

Present: Councilman Bell
Councilwoman McDowell
Councilman Hart
Councilman Spencer
Councilman Womack

Absent: None

Mayor Harrell called the meeting to order, Gene Snead, Jr. offered the prayer, and Councilman Bell led the audience in the Pledge of Allegiance.

Under requests, addresses or presentations, the Council heard the quarterly financial report presented by Finance Director Martha Carol Luttrell for period ending June, 2013. Mrs. Luttrell was pleased that that the majority of the revenues came in over budget figures while expenditures were under budget. She also reported that the City's accountants, Clark, Knies & Crenshaw, are working on our audit which should be completed in a timely manner.

First under unfinished business, the reading of the minutes from the July 9, 2013, regular Council meeting was dispensed and approved on a motion by Councilman Spencer, seconded by Councilwoman McDowell, and all voted in favor of said motion.

Next, the Council approved the second reading of Ordinance #963, amending Zoning Ord. #506, to add definition and text for transitional homes (halfway houses) to the C-2 highway service district as a use permitted as a special exception. Motion to approve was made by Councilwoman McDowell, seconded by Councilman Womack, and the motion passed unanimously by the following roll call vote:

Ayes: Councilwoman McDowell
Councilman Bell
Councilman Hart
Councilman Spencer
Councilman Womack

Nays: None

In the first order of new business, Mayor Harrell made the following mayoral appointments to the Utility Board. He asked the

Council for their support for his recommendations of the re-appointment of Councilman Bruce Spencer and for the appointment of Troy Wells, who will fill the seat being vacated by outgoing member Cliff Vann. Motion to approve the appointments to the Utility Board was made by Councilman Bell, seconded by Councilman Womack, and all voted in favor of said motion.

Next, Councilman Hart made a motion to appoint Mike Cunningham to the Winchester Beer Board. Mr. Cunningham, who served on the Beer Board some years ago, will replace outgoing member Chris Jones. This motion was seconded by Councilman Spencer, and all voted in favor of said motion.

Next, Park Manager Darrell Jolley presented the following bids for a Zero Turn Mower for the Recreation Department:

Teddy's Lawnmower Sales & Service	\$7,600.00
Swann Equipment Co., LLC	\$9,429.00

Mr. Jolley stated he reviewed both bids which met the specifications and recommended the low bid be accepted. Councilwoman McDowell moved to approve the low bid submitted by Teddy's Lawnmower Sales & Service in the amount of \$7,600.00, seconded by Councilman Spencer, and all voted in favor of said motion.

Next, Recreation Manager Darrell Jolley presented the only bid received for a Mini Backhoe for the Recreation Department:

Swann Equipment Co., LLC	\$18,575.00
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During a discussion, Mr. Jolley informed the Council that this was the only bid received for the mini backhoe due to the size requested in the specifications. Mr. Jolley stated that he talked to a couple of dealers about getting bids, but their backhoes were larger than he needed and cost much more. Motion to approve the only bid by Swann Equipment Co., LLC was made by Councilman Womack, seconded by Councilman Bell, and all voted in favor of said motion.

Next, Park Manager Darrell presented the following bids received on dirt work to level and crown field #3 and #4 for the Soccer Complex:

Blair & Blair Construction:	\$39,750 field #3
Lawns Unlimited Landscaping/Irrigation	\$14,850 field #3
	\$25,650 field #4
	\$24,750 for dirt
	\$64,250 total bid
Curtis Construction	\$ 8,000 original bid
	\$18,000 corrected bid

Mr. Jolley informed the Council that the bids received for this project were a little confusing and took him and the Rotary Club & Soccer Association several hours to figure out. Although the ad was for ground work for Field 3 and Field 4, he stated that, money wise, he is looking for bids for Field #3 only at this time. While looking over the bids, they found that the bid by Curtis Construction was wrong and contacted Mr. Curtis who said that the original bid was mistyped as \$8,000.00 when the bid was supposed to be for \$18,000.00. Curtis Construction then sent another letter with the corrected bid of \$18,000.00 listed on it. Mr. Jolley reported that Curtis Construction, who works with Bartlett Excavation, had built the first two soccer fields and everyone was pleased with his work. Mr. Jolley said that he and the Rotary Club and Soccer Association recommended the bid by Curtis Construction for \$18,000.00 be accepted. Mr. Jolley was told by Curtis Construction and by Blair and Blair Construction that the new fields did not require any loads of dirt but Lawns Unlimited told him that dirt was needed. The bids by Lawns Unlimited Landscaping included leveling and crowning for both fields as well as loads of dirt for fields #3 and #4. After discussion and due to the confusion with these bids, Councilman Spencer made a motion to re-bid the dirt work grading, leveling & crowning only for Field #3 with clarification. This motion was seconded by Councilman Hart and all voted in favor to re-bid this work.

Next, Mr. Jolley presented the following bids for Installation for Irrigation System for the Soccer Complex:

Lawns Unlimited Landscaping/Irrigation	Field #3 - \$10,500
	Field #4 - \$10,500
Franklin County Lawn & Landscaping	Field #3 - \$33,000

Councilman Spencer made a motion to accept the irrigation bid submitted by Lawns Unlimited Landscaping/Irrigation for Field #3 only in the amount of \$10,500.00. This motion was seconded by Councilman Womack and all voted in favor of said motion.

Next, Darrell Jolley presented the only bid received for construction of Soccer Complex concession stand and bathrooms:

Curtis Construction	\$122,900
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Mr. Jolley explained this construction bid by itself exceeded the entire cost of all the Soccer Complex improvement projects by \$40,000. Mr. Darrell made the recommendation that the Council not to accept this bid and that this construction be done later with in-house labor. Motion

not to accept the bid was made by Councilman Hart, seconded by Councilman Spencer, and all voted in favor of said motion.

Next, Assistant Fire Chief Rickey Arnold spoke on behalf of Fire Chief Gary Greeson, who was on vacation, and requested permission to seek State contract bids for a new truck for the Fire Department. The requested new vehicle will then replace the Squad #1, 1995 Ford Bronco. Mr. Arnold explained that the Bronco, which is used daily, has over 119,000 miles, and has a lot of maintenance issues. Motion for approval was made by Councilman Spencer, seconded by Councilwoman McDowell, and all voted in favor of said motion.

Next, Finance Director Martha Carol Luttrell requested adoption of the "GASBY" forms (#60,61, #62, #63 & #65) that are used in our financial statements for fiscal year ending June 30, 2013, and stated that these forms are required by the State of Tennessee. Motion for approval was made by Councilwoman McDowell, seconded by Councilman Bell, and all voted in favor of said motion.

Next, the Council approved Resolution #842, a resolution to submit an application for a "Safety Partners" Loss Control Matching Safety Grant Program through the TML Risk Management Pool. City Administrator Rhoton stated that this was a \$2,000 grant with a match of \$2,000 by the City will be used to purchase a thermal imaging camera for the Fire Department. Motion for approval was made by Councilman Bell, seconded by Councilman Womack, and all voted in favor of said motion.

In the last order of new business, the Council approved Resolution #843, a resolution to submit an application for a "Driver Safety" Loss Control Matching Safety Grant Program through the TML Risk Management Pool. City Administrator Rhoton stated that this was a \$4,000 grant with a match of \$4,000 by the City that is being offered this year for defensive driving training. Motion for approval was made by Councilman Spencer, seconded by Councilman Hart, and all voted in favor of said motion.

Under audience communications, Mayor Harrell recognized Martin Dominic Sambrook and Maria Otto, who spoke regarding various complaints and conflicts with their next door neighbors. Mayor Harrell instructed the complainants not to mention their neighbors names or anyone's addresses in this forum. After they spoke, Mayor Harrell informed them that the Police Chief and Codes Official will look into their complaints.

Under Council, City Administrator, and Department Head communications, updates and reports: Councilwoman McDowell, who was appointed by Mayor Harrell to complete the term of a vacated seat on the City Council, is serving her last meeting due to the newly elected council terms beginning in September and all the Councilmen and City Administrator Rhoton told her that it had been their pleasure to work with her. Councilman Womack and Councilman Spencer thanked everyone who voted them back into office. These men were congratulated by the rest of the Council on their recent re-election, and everyone congratulated Gene Snead Jr. on being elected. Councilwoman McDowell stated that she was in an unique position, having had the privilege of working with City Mayors since being appointed as a Councilwoman by Mayor Howard Hall in the 1970's and, as the only woman on the Council during her terms of office, stated that her opinion was listened to and that she was always treated with respect and kindness. Mrs. McDowell stated that the Councils had always stepped up and came together to work for the good of the citizens. She said that the Councils had hired many good people over the years to run the City's various departments and that the cooperation they shared enabled them to do what was in the best interest for the City of Winchester. As the only woman to have served on the Winchester City Council, Councilwoman McDowell stated that she would like to see other women run for public office. Mrs. McDowell thanked the Mayor and Council for being so kind and for asking her to return to fill the vacant council seat & stated it had been fun and a pleasure and she appreciated it very much.

Under his communications, Mayor Harrell scheduled a work session for the Council to meet to discuss marina development on Wednesday, September 5th at 7:00 a.m. Mayor Harrell stated that when he called Suzanne McDowell to ask if she would serve on the Council, she informed him that she had been thinking about volunteering her services and the Mayor said that "great minds think alike" and thanked her for agreeing to serve. Mayor Harrell stated that he and Mrs. McDowell had served together on some previous councils and that it had been his pleasure to serve with her then as well as now. He told Mrs. McDowell that he appreciated her friendship over the years and that she would always be considered one of the council. Mayor Harrell stated that the City had presented Mrs. McDowell with a bouquet of flowers earlier today, and then proceeded to present her with a Key to the City. He

invited everyone to stay and attend a small reception of cookies and punch for Mrs. McDowell after the meeting.

With no further business to be brought before the Council, the meeting adjourned on a motion by Councilwoman McDowell, seconded by Councilman Spencer, and all voted in favor of said motion.

City of Winchester's website is:

www.winchester-tn.com

and the

International Dogwood Festival website is:

www.winchesterdogwoodfestival.com

Terry Harrell, Mayor
City of Winchester

Attest:

Beth Rhoton, City Recorder

Minutes taken & typed by: Judy Baker

Date of Meeting: August 13, 2013