

MINUTES

March 12, 2013

The Winchester City Council met in a regular session on Tuesday, March 12, 2013, beginning at 6:00 p.m.

Present and participating were: Mayor Terry Harrell, presiding; Beth Rhoton, City Administrator; Judy Baker, City Recorder; various Department Heads; news media; and the following Council members:

Present: Councilman Bell
Councilman Hart
Councilman Spencer
Councilman Stewart
Councilman Womack

Absent: Greg O'Neal, City Attorney

Mayor Harrell called the meeting to order and Winchester Utilities Manager Roger Caldwell offered the prayer and Swimplex Director Bryan Dalton led the audience in the Pledge of Allegiance.

First under unfinished business, the reading of the minutes from the February 12, 2013, regular Council meeting was dispensed and approved on a motion by Councilman Spencer, seconded by Councilman Hart, and all voted in favor of said motion.

Next, the Council approved the second reading of Ordinance #955, amending #506, amending Title 14, Chapter 1, Section 14-101 of the Winchester Municipal Code, to reduce the number of members on the Planning Commission and lengthen the terms of membership. Motion to approve was made by Councilman Hart, seconded by Councilman Spencer, and the motion passed with four (4) ayes and one (1) nay cast by Councilman Stewart by the following roll call vote:

Ayes: Councilman Bell
Councilman Hart
Councilman Spencer
Councilman Womack

Nays: Councilman Stewart

In the first order of new business, Swimplex Manager Bryan Dalton presented the following bids for a new 2013 truck for the Swimplex:

Mid Tenn Ford Truck Sales, Inc.	\$16,589.68 - Ford F-150
Sam Swopz Auto Group, LLC	\$16,664.67 - Ford F-150
(Sam Swopz also placed a bid for a 2012 Dodge Ram that did not meet criteria)	
Russell Barnett Ford	\$17,495.68 - Ford F-150
Russell Barnett Chevrolet-GMC	\$19,347.40 - Chevrolet

Mr. Dalton assured the Council that the bids met the specifications, with the exception of a bid for a 2012 vehicle, and that both companies who bid from out of town would deliver the vehicle to us. Councilman Stewart moved to approve the low bid of \$16,589.68 submitted by Mid Tenn Ford Truck Sales, Inc. of Nashville, Tennessee. Councilman Bell seconded the motion and all voted in favor.

Next, Swimplex Manager Bryan Dalton requested approval to surplus the 1999 Dodge Durango (Vin #1B4HS28Y1XF651340) that he currently drives and to sell that vehicle on govdeals.com once his new vehicle arrives. Motion for approval was made by Councilman Womack, seconded by Councilman Spencer, and all voted in favor of said motion.

Next, Park Manager Darrell Jolley presented the following bids received for operating the concession stands at the City Park's Softball and Babe Ruth fields, and stated that these bids will list the amount of donations the bidder will give to go back into our leagues:

Winchester Concessions - Vickey Fleming:	Softball Field	\$1,650.00
	Babe Ruth Field	\$ 550.00
	Total Donation	\$2,200.00
Terri Pope Steele:	Softball Field	\$ 760.00
	Babe Ruth Field	\$ 760.00
	Total Donation	\$1,520.00

Mr. Jolley explained that these bids did not include the Little League concessions stand as they operate their own concessions. The Council approved the highest donation bid of \$2,200.00 which was placed by Vickey Fleming of Winchester Concessions on a motion by Councilman Spencer, seconded by Councilman Hart, and all voted in favor of said motion.

Next, the Council approved the first reading of Ordinance #956, amending Zoning Ordinance #506, to redistribute staff duties in the administration of the Zoning Ordinance. Motion to approve was made by Councilman Bell, seconded by Councilman Hart, and the motion passed with three (3) ayes and two (2) nays cast by Councilman Stewart and Councilman Womack by the following roll call vote:

Ayes: Councilman Bell
Councilman Hart
Councilman Spencer

Nays: Councilman Stewart
Councilman Womack

Next, the Council approved the first reading of Ordinance #957, amending Zoning Ordinance #506, rezoning property located at 974 Lynchburg Road (former Antebellum Inn) to R-1, low-density residential district from C-3, neighborhood service business district. Motion to approve was made by Councilman Hart, seconded by Councilman Womack, and all voted in favor by the following roll call vote:

Ayes: Councilman Stewart
Councilman Bell
Councilman Hart
Councilman Spencer
Councilman Womack

Nays: None

Next, Park Manager Darrell Jolley informed the Council that the Recreation Committee has recommended the following recreational rental fees be charged to tournaments when using the City Park ball

fields, due to the extra work on the recreation department staff and to help cover the cost of regular field work and overtime:

Baseball/Softball Field Rental for Tournaments:

Rental Fee: \$50.00 for 1 day 1 field.
Rental Fee: \$100.00 for 1 day 2 fields.
Rental Fee: \$300.00 for 2 day tournament using 4 fields.
Rental Fee: \$400.00 for 3 day tournament using 4 fields.

In a letter that was placed in the Council's packets, Mr. Jolley explained that there were twelve (12) one-day tournaments last season and that charging the above list of fees would have brought in \$1,200.00, and that the two (2) bigger tournaments would have brought in \$700.00. The total revenue of \$1,900.00 from charging the above fees would help cover some of the costs to prepare and maintain our fields and to help with overtime for employees. Seven (7) tournaments are scheduled for this season as of 3/6/2013, and he is talking to the (ISA) Independent Softball Association about a two-day tournament and a Co-ed State Tournament. Mr. Jolley informed the Council that the recommended fees will be posted on the City's website and that these fees will become effective immediately if approved. Motion for approval of the fees was made by Councilman Stewart, seconded by Councilman Spencer, and all voted in favor of said motion. Councilman Spencer requested that Mr. Jolley keep up with the expenses incurred and the revenues received for these tournaments this year and to report his findings to the Council after the end of the season.

Next, City Administrator Rhoton requested approval of the job descriptions for the Community Development Coordinator and for the Building and Codes Official. She explained that a salary study was conducted and all job descriptions were rewritten and approved by the Council last year. Council approval is needed again for these two job descriptions as they have now been changed and define what duties would be completed by which staff member. Motion for approval was made by Councilman Hart, seconded by Councilman Spencer, and the motion passed by a vote of four (4) ayes to one (1) nay cast by Councilman Stewart as listed below:

Ayes: Councilman Bell
Councilman Hart
Councilman Spencer
Councilman Womack

Nays: Councilman Stewart

In the last order of new business, Mayor Harrell appointed Councilman Cheyne Stewart to the Franklin County Consolidated Housing Authority Board to replace outgoing member Bill Cowan. Mayor Harrell stated that he appreciated Mr. Cowan for having served on this board and for all the things he has done for the City and our citizens throughout

the years.

Under Council and City Administrator communications, updates and reports: Councilman Womack complimented Rebel Vision's television programing of the history of the city's downtown buildings as presented by Bill Cowan and Joy Gallagher. Councilman Womack stated that this program can be found on Comcast TV channel 3 and that Rebel Vision will continue to air this program several times. He urged everyone to tune in to Rebel Vision and watch this interesting show.

Under Mayoral communications, Mayor Harrell reminded the Council to start thinking about the upcoming budget as it will soon be time to schedule budget work sessions. He wants everyone to think about ways to work smarter to keep in budget and keep the property taxes the same as they are now. Mayor Harrell thanked City Administrator Rhoton, and the City, Utility, and Airport managers and employees for all that they do for the city.

Under Departmental communications, updates and reports, there were no reports.

With no further business to be brought before the Council, the meeting adjourned on a motion by Councilman Stewart, seconded by Councilman Hart, and all voted in favor of said motion.

City of Winchester's website is:
www.winchester-tn.com

and the

International Dogwood Festival website is:
www.winchesterdogwoodfestival.com

Terry Harrell, Mayor
City of Winchester

Attest:

Beth Rhoton, City Administrator

Minutes taken & typed by: Judy Baker

Date of Meeting: March 12, 2013