

MINUTES

January 8, 2013

The Winchester City Council met in a regular session on Tuesday, January 8, 2013, beginning at 6:00 p.m. with a public hearing. The purpose of the public hearing was to gather input from residents and citizens regarding an alternative transportation grant, and for Ordinance #954, amending Zoning Ord. #506 to add convenience store with gasoline sales to the C-3, neighborhood service business district as a use permitted as a special exception.

Present and participating were: Mayor Terry Harrell, presiding; Beth Rhoton, City Administrator; Judy Baker, City Recorder; Greg O'Neal, City Attorney; various Department Heads; news media; and the following Council members:

Present: Councilman Bell
Councilman Hart
Councilman Spencer
Councilman Stewart
Councilman Womack

Absent: None

Mayor Harrell called the meeting to order and welcomed everyone and gave a special welcome to three members of Tullahoma Boy Scout Troop #303 who are attending this meeting. These three scouts Zackary Langford, Chase Langford, and Zander Taylor, reside in Franklin County. Scout Chase Langford to offer the prayer and Scout Zander Taylor led the Pledge of Allegiance.

Mayor Harrell opened the public hearing for any comments from the audience regarding an Alternative Transportation grant. No one spoke concerning this grant.

Next, the Mayor opened the public hearing for any comments regarding Ordinance #954, amending Zoning Ord. #506, to add convenience store with gasoline sales to the C-3, neighborhood service business district as a use permitted as a special exception. Those speaking against Ordinance #954 were Donna Hughes, Michael Rodgers, and Gloria Leptich, with each giving their reasons for being against adoption of the ordinance. As no one spoke in favor of the ordinance and, with no one further comments, Mayor Harrell adjourned the public hearings.

The regular Council meeting began immediately after the close of the public hearing.

Under presentations and addresses, the Kiwanis Club, represented by Brenda Long and Jeannie Bates, requested the city to co-sponsor their annual High-On-The-Hog BBQ event in the City Park, as we've done for many years. Their request is for the City to provide use of city park buildings and parking areas from April 12 through April 21,

2013, support of Winchester city services, and to provide one city worker to help at the festival on Friday, Saturday and Sunday (April 19-21, 2013). The letter of request from the Kiwanis Club is attached to the minutes. Motion for approval was made by Councilman Stewart, seconded by Councilman Hart, and all voted in favor.

Next, the Council heard the Winchester Utilities quarterly report presented by Manager Roger Caldwell. Airport Manager Zackary Colescott could not attend this meeting, but the Council received a copy of the Airport quarterly report in their agenda packets.

First under unfinished business, the reading of the minutes of the December 11, 2012, regular Council meeting was dispensed and approved on a motion by Councilman Spencer, seconded by Councilman Womack, and all voted in favor of said motion.

Next, the Council approved the proposal by First Baptist Church to close a section of Vine Street, directly behind their church building. In their proposal, the Church will provide fifteen feet (15') along 2nd Avenue to allow that section of street from South High to South Cedar Street to be improved to a two-way street. Mayor Harrell stated that the estimated cost of this project is \$120,000.00, and the cost for the closure of that one block of street will be split between the City and the Baptist Church at approximately \$60,000.00 each. Motion for approval was made by Councilman Womack, seconded by Councilman Hart, and the motion passed by three ayes to two nays by the following roll call vote:

Ayes: Councilman Stewart
Councilman Bell
Councilman Womack
Councilman Hart

Nays: Councilman Bell
Councilman Spencer

Next, the Council approved the third and final reading of Ordinance #954, amending Zoning Ord. #506, to add convenience store with gasoline sales to the C-3, neighborhood service business district as a use permitted as a special exception. Motion to approve was made by Councilman Stewart, seconded by Councilman Bell, and Mayor Harrell asked for any discussion before taking a roll call vote. With no discussion, Mayor Harrell called for a vote and the motion passed by three ayes to two nays by the following roll call:

Ayes: Councilman Stewart
Councilman Bell
Councilman Womack

Nays: Councilman Hart
Councilman Spencer

In the first order of new business, City Administrator Rhoton presented a request from the Public Works Department to surplus

the following equipment and sell said equipment through govdeals.com:

1972 Blow-Knox Paver
G3WD Gradall (acquired 1994)
1994 Bandit Brush Chipper

Motion for approval was made by Councilman Hart, seconded by Councilman Spencer, and all voted in favor of said motion.

Next, the Council approved the certificate of compliance for B & B Liquors, a new liquor store that will be located at 824 Dinah Shore Boulevard. This certificate is a requirement of the State of Tennessee and is to be signed by the Mayor and three members of the Winchester City Council. Motion for approval was made by Councilman Stewart, seconded by Councilman Hart, and all voted in favor of said motion.

Next, City Administrator Rhoton presented Resolution #836, a resolution in cooperation with the Franklin County School System, to apply for funds under the Tennessee Department of Transportation for a Safe Route to Schools program. Mrs. Rhoton stated that the city has applied, and been denied, twice for this 100% grant that would be no cost to the City. Motion to approve applying again for this grant was made by Councilman Bell, seconded by Hart, and all voted in favor of said motion.

Next, Finance Officer Martha Luttrell informed the Council that the Franklin County Finance Department and the Franklin County Tax Assessor discovered that they only invoiced municipalities for reappraisal cost every five years for the service provided within the reappraisal year only, and that the Assessor's office is continually in the process of updating appraisals every fiscal year. Per Tennessee Code Annotated 67-5-1601, counties of Tennessee can invoice annually fifty percent (50%) of the reappraisal expense for properties assessed within the said municipality. The total cost for reappraisals due for the City for years 2008 through 2012 is \$28,757.99. The Property Assessor gave a five year payment option of \$5,751.60 to allow cities to plan and allocate for their budgets appropriately on an annual basis. Mrs. Luttrell stated that the reappraisal payment will require a budget amendment and recommended to the Council that they approve to pay the entire invoiced amount of \$28,757.99, as we would be continually paying five years in arrears otherwise. She further stated that for the fiscal year 2013/14 we will be invoiced for fifty percent (50%) of the expense for the year 2013. Councilman Hart moved to approve the \$28,757.99 payment and the budget amendment, seconded by Councilman Womack, and the motion passed unanimously.

Next, Finance Officer Martha Luttrell informed the Council of the need of purchasing Windows licensing and upgrades for all

computers. Cost for this licensing and upgrades is approximately \$15,000.00 and Mrs. Luttrell explained there is money in the budget for this purchase and no budget amendment is needed. Councilman Bell moved for approval, seconded by Councilman Womack, and the motion passed unanimously.

Next, Finance Officer Martha Luttrell presented the Council with a General Fund Balance Policy, which was worked and agreed upon by the Finance Committee, with the base of this policy coming from MTAS. This policy is intended to provide guidelines during the preparation and execution of the annual budget to ensure that sufficient reserves are maintained for unanticipated expenditures or revenue shortfalls and to preserve flexibility through the fiscal year to make adjustments in funding for programs approved in connection with the annual budget. Motion to approve the policy was made by Councilman Hart, seconded by Councilman Spencer, and all voted in favor of said motion.

Next, the Council approved Resolution #837, to apply for an Alternative Grant Program through the Tennessee Department of Transportation to implement Phase V of the Winchester Downtown Revitalization Project which includes a one block section of North Jefferson Street between 1st and 2nd Avenues. City Administrator Rhoton stated that the matching contribution \$112,003.78 of twenty percent (20%) will be funded by the WDPC. Motion for approval was made by Councilman Hart, seconded by Councilman Spencer, and all voted in favor of said motion.

In the last order of new business, City Administrator Beth Rhoton requested approval to submit an application for a matching 50/50 TVA energy grant in the estimated amount of \$140,000.00 for new windows and lighting for City Hall. This grant requires a TVA energy audit and Mrs. Rhoton stated that TVA conducted an assessment for the city last year and we have everything we need to apply for the energy grant. This grant, if received, would be in our next budget year and the city's matching portion would be approximately \$70,000.00. Motion for approval was made by Councilman Stewart, seconded by Councilman Spencer, and all voted in favor of said motion.

Under Council, City Administrator and Department communications, updates and reports: Councilman Womack asked that everyone spend their tax dollars here at home.

Under Mayoral communications, Mayor Harrell thanked everyone who attended this meeting and for their input and comments.

With no further business to be brought before the Council, the meeting adjourned on a motion by Councilman Hart, seconded by Councilman Spencer, and all voted in favor of said motion.

City of Winchester's website is:
www.winchester-tn.com
and the
International Dogwood Festival website is:
www.winchesterdogwoodfestival.com

Terry Harrell, Mayor
City of Winchester

Attest:

Beth Rhoton, City Administrator

Minutes taken & typed by: Judy Baker

Date of Meeting: January 8, 2013