

## MINUTES

December 9, 2014

The Winchester City Council met in a regular session on Tuesday, December 9, 2014, beginning with a public hearing at 6:00 p.m. The purpose of the public hearing was the third & final reading of Ordinance #972, amending Zoning Ord. #506, to rezone property located behind the Herald Chronicle belonging to Franklin County Publishing Company to C-2A, highway service alternative district from the current dual class of R-2, medium-density residential district and C-2, highway service district.

Present and participating were: Mayor Terry Harrell, presiding; Beth Rhoton, City Administrator; Judy Baker, City Recorder; various Department Heads; news media; and the following Council members:

Present: Councilman Snead  
Councilman McDowell  
Councilman Hart  
Councilman Spencer  
Councilman Womack

Absent: Greg O'Neal, City Attorney

Mayor Harrell called the meeting to order with a prayer by Councilman Snead and the Pledge of Allegiance led by Councilman Hart.

Mayor Harrell opened the public hearing for any comments on Ordinance #972, as described above. No one spoke for or against the ordinance and the public hearing was adjourned.

The regular Council meeting began immediately after the close of the public hearing.

Under addresses, presentations and/or requests, Jeannie Bates of the Kiwanis Club, requested the city to co-sponsor and support their annual High-On-The-Hog BBQ event in the City Park, as we've previously done for many years. Their request includes use of city park buildings and parking areas from April 10 through April 20, 2015, support of Winchester city services, and to provide assistance of city recreation department workers to help in the Festival in same capacity as previous years. Their letter of request is attached to the minutes. Note: the City has provided the Kiwanis each year with the assistance of one (1) city worker only during the main three-day weekend of the festival. Motion for approval was made by Councilman Spencer, seconded by Councilman Hart, and all voted in favor of said motion.

First under unfinished business, the reading of the minutes of the November 11, 2014 regular Council meeting was dispensed and approved on a motion by Councilman Spencer, seconded by Councilwoman McDowell, and all voted in favor of said motion.

Next, the Council approved the third and final reading of

Ordinance #972, amending Zoning Ordinance #506, to rezone a parcel of property behind the Herald Chronicle belonging to the Franklin County Publishing Company to C-2A, highway service alternative district from the current dual class of R-2, medium density residential and C-2, highway service districts. Motion for approval was made by Councilman Hart, seconded by Councilman Womack, and all voted in favor by the following roll call:

Ayes: Councilman Snead  
Councilwoman McDowell  
Councilman Hart  
Councilman Spencer  
Councilman Womack

Nays: None

In the first order of new business, Finance Director Martha Carol Luttrell stated that she had two requests regarding the Credit Card Implementation Policy. She informed the Council that the State of Tennessee is requiring an implementation policy be filed with the State when accepting credit card payments and that we also need approval to not pass on fees attached to credit card payments when fundraising. Mrs. Luttrell stated that the Winchester Utilities Board approved the implementation policy at their board meeting last night. She explained that the City has been accepting credit card payments for several years and no changes were taking place with the current vendors or fee structure. She also explained that the processing fees incurred when making payments to the City are administered, collected, and retained by a third party and that the City will not assess or collect these convenience fees. Motion to approve both of these requests was made by Councilman Snead, seconded by Councilman Spencer, and all voted in favor of said motion.

Next, City Administrator Beth Rhoton presented the following bids for street signs for the Public Works Department:

G & C Supply Co., Inc.	\$24.48 - per sign, freight included
Newman Signs, Inc.	\$37.53 - per sign (+shipping)
Vulcan Signs	did not meet specs
Lowen Corporation	bid arrived day after deadline

Mrs. Rhoton stated that Public Works Director Steve Goodwin had reviewed the bids with her and they both recommended the low bid submitted by G & C Supply Company in the amount of \$24.48 per sign. Councilman Hart moved to approve the low bid, seconded by Councilman Spencer, and all voted in favor of said bid.

Next, Fire Chief Gary Greeson presented the following bids for a Pumper Tanker for the Fire Department:

Fouts Brothers	\$214,111.00 - 2015 Freightliner
Deep South Fire Trucks, Inc.	\$233,550.00 - 2015/16 Freightliner
Mid-South Emergency Equip.	\$244,977.00 - 2016 Freightliner
Southeast Apparatus	\$242,860.00 - 2015 Freightliner

Chief Greeson stated that he had reviewed the bids and recommended the

low bid submitted by Fouts Brothers in the amount of \$214,111.00. Councilman Womack moved to approve the low bid by Fouts Brothers, seconded by Councilwoman McDowell, and all voted in favor of said motion.

Next, City Administrator Rhoton requested approval of utility contracts for the rerouting of utility lines from aerial to underground with AT&T, Comcast, and Winchester Utilities. She explained that these contracts are for the new downtown project on the block of 1st Avenue and are on both sides of City Hall. Mrs. Rhoton stated that this project (TDOT pin #114983.00) will be out for bid in 2016 and that this money has been budgeted. She stated that only three (3) utilities have to be rerouted on this project where the previous project had four utilities to be moved including United Telephone who doesn't have any utilities on 1<sup>st</sup> Avenue. The costs of these contracts are as follows:

AT&T	\$25,265.25
Comcast	\$ 8,422.00
Winchester Utilities	\$34,358.40

Motion for approval was made by Councilman Spencer, seconded by Councilman Hart, and all voted in favor of said motion.

Next, was the 1<sup>st</sup> reading of Ordinance #973, amending Zoning Ordinance #506, to rezone the Herald Chronicle property, belonging to Franklin County Publishing Company, to C-2, highway service district from the current dual classifications of R-2, medium density residential and C-2, highway service district. Motion to approve was made by Councilman Spencer, seconded by Councilman Snead, and the motion passed unanimously by the following roll call vote:

Ayes: Councilman Snead  
Councilwoman McDowell  
Councilman Hart  
Councilman Spencer  
Councilman Womack

Nays: None

Next, Councilman Hart stated that the city has an opening of the Winchester Beer Board and he made a motion to appoint Cindy Henn to this Board. Councilman Snead seconded this motion and all voted in favor of said motion.

Last on the agenda under new business was the item for the Airport lease agreement. Mayor Harrell withdrew this item from the agenda due to the fact that more information will be available and forthcoming to the Council. He stated that this item will be discussed at the next City Council work session.

Under City Administrator, Council and Departmental reports, communications, and updates, Councilman Snead wished everyone a Merry Christmas and to enjoy the season and remember the reason for the

season. Councilwoman McDowell wished everyone Happy Holidays and hoped that everyone stays well. Councilman Hart wished everyone a Merry Christmas and thanked the employees and everyone in Winchester who helped make this a good year. He also encouraged everyone to look at the lights and decorations in downtown Winchester and the street lights that have been put up and thanked Mrs. Rhoton for getting this done. Councilman Spencer echoed his fellow councilmembers by wishing everyone a Merry Christmas and Happy New Year. Councilman Womack did the same and reminded everyone to do their shopping locally to keep our tax dollars in Winchester.

Under Mayoral communications, Mayor Harrell wished everyone a Merry Christmas and a Happy New Year and hopes we are blessed with a good new year in 2015. He stated that he has enjoyed working with the Councilmembers, city employees, Mrs. Rhoton and, with the help of our citizens, make this the best place we can to raise our families.

With no further business to be brought before the Council, the meeting adjourned on a motion by Councilman Spencer, seconded by Councilman Hart, and all voted in favor of said motion.

City of Winchester's website is:  
[www.winchester-tn.com](http://www.winchester-tn.com)

and the  
International Dogwood Festival website is:  
[www.winchesterdogwoodfestival.com](http://www.winchesterdogwoodfestival.com)

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Terry Harrell, Mayor  
City of Winchester

Attest:

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Beth Rhoton, City Administrator

Minutes taken and typed by: Judy Baker

Date of Meeting: December 11, 2014

