

## MINUTES

May 12, 2020

The Winchester City Council met electronically in regular session Tuesday, May 12, 2020 at 5:00 p.m.

Present and participating were: Mayor Terry Harrell presiding; Beth Rhoton, City Administrator; Teena Waggoner, City Recorder; various Department Heads; news media; and the following Council Members:

Present: Councilwoman Alexander  
Councilman Cagley  
Councilman Snead  
Councilman Spencer  
Councilman Womack

Mayor Harrell called the meeting to order beginning with unfinished business:

Councilman Gene Snead made a motion to approve the April 14, 2020 Council Minutes, Councilwoman Cile Alexander seconded the motion and the motion passed with the following roll call vote:

Ayes: Councilman Snead  
Councilwoman Alexander  
Councilman Cagley  
Councilman Spencer  
Councilman Womack

Nays: None

Under new business, City Administrator Beth Rhoton read Resolution #888, a resolution authorizing the City of Winchester, Tennessee to apply for the Governor's Local Government Support Grant. Mrs. Rhoton explained the grant total was \$222,327.00. After some discussion Councilman Spencer made a motion to use \$210,000 toward Roadway Paving and Maintenance and up to \$12,327 toward the purchase of weather radios for citizens that are unable to receive weather alerts any other way. Councilman Womack seconded the motion and the motion passed with the following roll call vote:

Ayes: Councilman Snead  
Councilwoman Alexander  
Councilman Cagley  
Councilman Spencer  
Councilman Womack

Nays: None

Next, City Administrator Beth Rhoton commented that one bid was received from Waste Management for Solid Waste Collection and Disposal for residential property in the amount of \$21.25 per house. Waste Management Representative Dawn Cole was present at the electronic meeting and Mayor Harrell discussed some of his concerns such as supervision, bins removed from the roadway with lids closed, recognize bins that are damaged and need repair. Ms. Cole commented that she is currently hiring a supervisor lead driver and that Nathan Harrell will continue to be Winchester’s regional supervisor contact. She said that new carts will be delivered to each household and she said they would be more proactive from now on. Mrs. Rhoton explained this is a three-year contract with the option of an automatic renewal. Councilman Womack made a motion to approve the bid from Waste Management, Councilman Spencer seconded the motion and the motion passed with the following roll call vote.

- Ayes: Councilman Snead
- Councilwoman Alexander
- Councilman Cagley
- Councilman Spencer
- Councilman Womack

Nays: None

Next, City Administrator Beth Rhoton explained that no bids were received for the Troy Court drainage project. Mrs. Rhoton will contact the engineers to get more detailed specifications and attempt to re-bid the project. The funding will be rolled to next fiscal year.

In the next order of business, City Administrator Beth Rhoton said that one bid was received for a Ford Explorer Police Interceptor from Russell Barnett Ford-Mercury in the amount of \$33,592.00. Councilwoman Alexander made a motion to approve the bid, Councilman Spencer seconded the motion and the motion passed with the following roll call vote:

- Ayes: Councilman Snead
- Councilwoman Alexander
- Councilman Cagley
- Councilman Spencer
- Councilman Womack

Nays: None

Next, Mrs. Rhoton commented that two bids were received for laminate flooring in the police department. Hanger's had the low bid of \$9,590.00. Councilwoman Alexander made a motion to approve the low bid, Councilman Snead seconded the motion and the motion passed with the following roll call vote:

Ayes: Councilman Snead  
Councilwoman Alexander  
Councilman Cagley  
Councilman Spencer  
Councilman Womack

Nays: None

Next, Mayor Harrell asked the Council to consider the re-appointment of Warren Christiansen to the Winchester Planning Commission. Councilman Spencer made a motion to re-appoint Mr. Christiansen, Councilwoman Alexander seconded the motion and the motion passed with the following roll call vote:

Ayes: Councilman Snead  
Councilwoman Alexander  
Councilman Cagley  
Councilman Spencer  
Councilman Womack

Nays: None

In the next order of business, Councilman Snead made a motion to approve the first reading of Ordinance #1023, an ordinance of the City of Winchester, Tennessee amending Appropriations Ordinance #1013 for the fiscal year ending June 30, 2020. Councilwoman Alexander seconded the motion and the motion passed with the following roll call vote:

Ayes: Councilman Snead  
Councilwoman Alexander  
Councilman Cagley  
Councilman Spencer  
Councilman Womack

Nays: None

In the next order of business, Councilman Snead made a motion to approve the first reading of Ordinance #1024, an ordinance of the City of Winchester, Tennessee adopting the annual budget and tax rate for the fiscal

year beginning July 1, 2020 and ending June 30, 2021. Councilman Spencer seconded the motion and the motion passed with the following roll call vote:

- Ayes: Councilman Snead
  - Councilwoman Alexander
  - Councilman Cagley
  - Councilman Spencer
  - Councilman Womack
- Nays: None

Next, Mrs. Rhoton briefly discussed a couple of minor amendments to the Design Review Committee By-Laws. These amendments include adding the Winchester Downtown Program Executive Director to the committee. Also, adding that the appointee must be a Winchester resident or a property or business owner of the Downtown Overlay District. Councilwoman Alexander made a motion to approve the By-Law Amendment, Councilman Cagley seconded and the motion passed with the following roll call vote:

- Ayes: Councilman Snead
  - Councilwoman Alexander
  - Councilman Cagley
  - Councilman Spencer
  - Councilman Womack
- Nays: None

Next, City Administrator Beth Rhoton mentioned that the city has received many complaints about areas of the Winchester City Park being closed due to the COVID-19 Pandemic and asked for the Councils guidance on the timeframe to begin opening areas to the public. After a very lengthy discussion, Mayor Harrell recommended that the city continue to follow the recommendations of Governor Bill Lee due to the State having so many resources that guide their decisions. All members agreed that following the Governor’s recommendations would be best at this time.

In the next order of business, City Administrator Beth Rhoton asked the Council to consider the Re-appointment of Cindy Henn and Susan Walton to the Design Review Committee and also appointing the Winchester Downtown Program Corporation Executive Director to this committee. Councilman Cagley

made a motion to approve the appointments, Councilwoman Alexander seconded the motion and the motion passed with the following roll call vote:

Ayes: Councilman Snead  
Councilwoman Alexander  
Councilman Cagley  
Councilman Spencer  
Councilman Womack

Nays: None

In the last order of business, City Administration Beth Rhoton explained the city's struggle with brush pickup. Both chippers are broken, and we continue to get further behind with complaints daily. Mrs. Rhoton commented that money is in next fiscal year's budget for the chipper purchase, so she asked for a budget amendment of \$62,500 to purchase it immediately. Councilwoman Alexander made a motion to approve the budget amendment for the chipper, Councilman Spencer seconded the motion and the motion passed with the following roll call vote:

Ayes: Councilman Snead  
Councilwoman Alexander  
Councilman Cagley  
Councilman Spencer  
Councilman Womack

Nays: None

Under Communications, Councilman Womack said that shopping local is needed now more than ever due to COVID-19. City Administrator Beth Rhoton mentioned that she will be scheduling a meeting with the Franklin County Commissioners, the Industrial Development Board and the City Council soon for a joint meeting. She also mentioned that we currently have a part-time Custodian position and a full-time Firefighter position open for the city. Councilman Cagley mentioned that the Beer Board had approved a new off-premises beer permit for Twin Creeks RV Park.

With no further business to come before the board, Councilman Spencer made a motion to adjourn the Council Meeting, Councilwoman Alexander seconded the motion, and the motion passed with the following roll call vote:

Ayes: Councilman Snead


Councilwoman Alexander  
Councilman Cagley  
Councilman Spencer  
Councilman Womack

Nays: None

By:

  
Terry Harrell, Mayor

Attest:

  
Beth Rhoton, City Administrator

Minutes taken by Teena Waggoner, City Recorder  
May 12, 2020

**RESOLUTION #888****A RESOLUTION AUTHORIZING THE CITY OF WINCHESTER, TENNESSEE  
TO APPLY FOR THE GOVERNOR'S LOCAL GOVERNMENT SUPPORT GRANT**

WHEREAS, Tennessee Public Chapter No. 651, Title III-22, Items 10.33-34 established the Governor's Local Government Support Grants which provides funding that local governments may request, and,

WHEREAS, the City of Winchester is in need of funding for a project(s) that meets all of the requirements of Tennessee Public Chapter No. 651, Title III-22, Items 10.33-34, and,

WHEREAS, the City of Winchester is requesting \$210,000.00 for a project in the spending category of road paving and maintenance, and \$12,327.00 in the public safety category for weather radios,

WHEREAS, it is agreed that this city will comply with the Terms of Agreement prescribed by the State Department of Finance and Administration, and,

WHEREAS, the City of Winchester hereby authorizes the Mayor to submit the application to the State Department of Finance and Administration, requesting approval to proceed with this project, and,

WHEREAS, it will be necessary to budget a total of \$222,327.00 in additional funds in the General Fund;

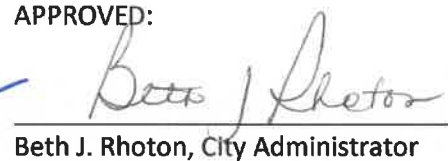
NOW, THEREFORE, BE IT RESOLVED that the local legislative body of the City of Winchester requests the State Department of Finance and Administration for initial approval of this project to fund road paving and maintenance in accordance with the provisions of Tennessee Public Chapter No. 651, Title III-22, Items 10.33-34.

Adopted this 12th day of May, 2020, by the local legislative body of the City of Winchester, Tennessee.

APPROVED:

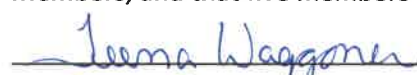

  
Terry Harrell, Mayor

APPROVED:

  
Beth J. Rhoton, City Administrator

I hereby certify that this is a true and exact copy of the foregoing Resolution which was approved and adopted at a meeting held on the 12<sup>th</sup> day of May, 2020, the original which is on file in this office.

I further certify that the local legislative body of the City of Winchester consists of five Council Members, and that five members voted in favor of the Resolution.

 (Signature)  
 (Title)