

MINUTES

April 14, 2015

The Winchester City Council met in a regular session at City Hall on Tuesday, April 14, 2015, beginning at 6:00 p.m.

Present and participating were: Mayor Terry Harrell, presiding; Beth Rhoton, City Administrator; Judy Baker, City Recorder; Greg O'Neal, City Attorney; various Department Heads; news media; and the following Council members:

Present: Councilwoman McDowell  
Councilman Hart  
Councilman Spencer  
Councilman Womack

Absent: Councilman Snead

Mayor Harrell called the meeting to order with a prayer by Utilities Manager Roger Caldwell and the Pledge of Allegiance by Martha Carol Luttrell.

Under addresses, presentations and/or requests, the Council heard the quarterly reports from Winchester Utilities Manager Roger Caldwell and from Airport Manager Zackary Colescott.

First under unfinished business, the reading of the minutes of the March 10, 2015, regular Council meeting was dispensed and approved on a motion by Councilman Spencer, seconded by Councilman Hart, and all voted in favor of said motion.

In the last order of unfinished business, the Council approved the second reading of Purchasing Policy Ordinance #975. Motion for approval was made by Councilman Hart, seconded by Councilman Womack, and the motion passed unanimously by the following roll call vote:

Ayes: Councilwoman McDowell  
Councilman Hart  
Councilman Spencer  
Councilman Womack

Nays: None

In the first order of new business, City Administrator Rhoton presented the only bid received for asphalt resurfacing and milling for the Public Works Department:

Tinsley Asphalt LLC

Milling:	\$16.08 per ton
Asphaltic Surface Course:	\$84.78 per ton

Motion to approve the only bid by Tinsley Asphalt LLC was made by Councilwoman McDowell, seconded by Councilman Womack, and all voted in favor of said motion.

Next, Park Manager Darrell Jolley presented the only bid received for a Toro Zero Turn Mower for the Recreation Department:

Teddy's Lawnmower Sales & Service     \$7,600.00

Mr. Jolley stated that this bid met specifications and recommended

approval of this bid. Motion to approve the only bid by Teddy's Lawnmower Sales and Service was made by Councilman Spencer, seconded by Councilman Hart, and all voted in favor of said motion.

Next, the Council approved GASB Statement 34 policy Resolution #865, a resolution to establish capitalization thresholds for financial reporting purposes as required by governmental accounting standards board statement 34 - basic financial standards - and management's discussion and analysis - for state and local governments. Motion for approval of Resolution #865 was made by Councilwoman McDowell, seconded by Councilman Spencer, and all voted in favor of said motion.

Next, City Administrator Rhoton presented the updated Personnel Policy for the Council's approval. Mrs. Rhoton informed them that changes to the policy included the sections on vacation and retirement. Motion for approval of the Personnel Policy was made by Councilman Hart, seconded by Councilman Womack, and all voted in favor of said motion.

The next item on the agenda was the reappointment to the Housing Authority Board. This is a mayoral appointment and Mayor Harrell reappointed Margaret Lynch to this Board. Mayor Harrell then requested Council's confirmation of his reappointment. Councilman Hart moved to confirm, seconded by Councilman Spencer, and all voted in favor of said motion.

Next, Mayor Harrell appointed Dan Maher to the Winchester Utility Board (replacing Glen Glasner). This is a mayoral appointment and Mayor Harrell then requested confirmation by the Council of his appointment. Councilman Womack moved to confirm this appointment, seconded by Councilman Spencer, and all voted in favor of said motion.

Next, City Administrator Rhoton requested approval of payment for the audit of financial statements for fiscal year ending June 30, 2014 by our accounting firm, Clark, Knies & Crenshaw, PLLC in the amount of \$29,455.00. Motion for approval was made by Councilwoman McDowell, seconded by Councilman Spencer, and all voted in favor.

Next, City Administrator informed the Council of an emergency purchase that was made for the Swimplex to replace the compressor which had stopped working in the amount of \$12,554.00. As this necessary piece of equipment was over the cost limit, Council approval is required. Motion for approval of the emergency purchase was made by Councilman Spencer, seconded by Councilwoman McDowell, and all voted in favor of said motion.

Next, City Administrator Rhoton stated that the City had signed a six (6) month lease with the developers of the marina project

and now the developers have requested a ninety (90) day extension of the Dry Creek Marina lease in order to complete their cost analysis and other activities relating to the subject property that is needed in order for them to sign a long term lease. Motion for approval of the lease extension was made by Councilman Hart, seconded by Councilman Womack, and all voted in favor of said motion.

Next, City Administrator Rhoton presented an invoice from Recreational Concepts LLC in the amount of \$30,000.00 for the purchase of two pieces of playground equipment by to be placed in Adventure Mountain at the City Park. Mrs. Rhoton explained that the Casey family, in their "Go Mallory Go" fundraiser, raised almost \$22,000.00 and is donating this money to the City of Winchester and she is requesting approval from the Council to pay for the remaining amount due (approximately \$8,000.00) for this purchase. She further stated that the two pieces of playground equipment are rated for the handicapped and also works for those not handicapped. Motion for approval was made by Councilman Spencer, seconded by Councilman Hart, and all voted in favor of said motion.

Next, the Council approved the first reading of Ordinance #976, amending Appropriations Ord. \$967 for the fiscal year ending June 30, 2015. Motion for approval was made by Councilman Hart, seconded by Councilman Spencer, and the motion passed unanimously by the following roll call vote:

Ayes: Councilwoman McDowell  
Councilman Hart  
Councilman Spencer  
Councilman Womack

Nays: None

Next, the Council approved the first reading of Appropriations Ordinance #977, making appropriations for the fiscal year ending June 30, 2016. Motion for approval was made by Councilman Hart, seconded by Councilman Spencer, and the motion passed unanimously by the following roll call vote:

Ayes: Councilwoman McDowell  
Councilman Hart  
Councilman Spencer  
Councilman Womack

Nays: None

Next, the Council approved the first reading of Ordinance #978, an ordinance assessing & levying taxes within the corporate limits of the City of Winchester for the property tax year 2015. Motion for approval was made by Councilwoman McDowell, seconded by Councilman Womack, and the motion passed unanimously by the following roll call vote:

Ayes: Councilwoman McDowell

Councilman Hart  
Councilman Spencer  
Councilman Womack

Nays: None

Next, Fire Chief Gary Greeson presented the following sales quotes for the purchase of fire hoses for the Fire Department:

Emergency Vehicle Specialists (EVS)	\$5,278.26
Cumberland	\$6,257.20
Mid-South Emergency Equipment	\$6,360.00

Chief Greeson recommended approval of the low sales quote by Emergency Vehicle Specialists (EVS) in the amount of \$5,278.26. Motion for approval was made by Councilman Womack, seconded by Councilwoman McDowell, and all voted in favor of said motion.

Last under new business, City Administrator Rhoton stated that downtown merchant Deb Howard, owner of The Wishing Well, requested approval to have a sidewalk sale on the second (2<sup>nd</sup>) Saturdays beginning in May and ending in October. Mrs. Rhoton explained that donated items will be displayed on the sidewalk and people purchasing the donated items will go into Deb Howard's business and pay tax on those purchases and those proceeds will go to the Animal Harbor. Mrs. Rhoton informed the Council that merchants who display their own merchandise on the sidewalk and take them back in before close of the day are not required to have a permit, but permission is required when sale items are not from their own store merchandise. Motion for approval was made by Councilman Spencer, seconded by Councilman Hart, and the motion passed unanimously.

Under City Administrator reports, communications, and updates, Mrs. Rhoton stated that the Kiwanis Club's High on the Hog BBQ begins this week and that the City of Winchester's 11<sup>th</sup> annual International Dogwood Festival is being held May 1 -3, 2015.

Under Council and Departmental reports, communications, and updates, Councilwoman McDowell stated that the Council could see from their reports that our city employees have been busy and said that gives them a good feeling, and thanked the employees for their hard work; and Councilman Womack urged everyone to spend money locally to keep our tax dollars in the City and to help keep our tax rate down.

Under his communications, Mayor Harrell scheduled a work session for the City Council for Tuesday, April 21, 2015, beginning at 8:00 a.m. in the City Hall Annex building. Mayor Harrell stated the City of Winchester/Winchester Downtown Program Corporation had recently been accredited as a 2015 Main Street program and that people will begin to see activities centered around the Main Street Program and we can look forward to those upcoming activities.

With no further business to be brought before the Council,

the meeting adjourned on a motion by Councilwoman Hart, seconded by Councilman Spencer, and all voted in favor of said motion.

City of Winchester's website is:

[www.winchester-tn.com](http://www.winchester-tn.com)

and the

International Dogwood Festival website is:

[www.winchesterdogwoodfestival.com](http://www.winchesterdogwoodfestival.com)

---

Terry Harrell, Mayor  
City of Winchester

Attest:

---

Beth Rhoton, City Administrator

Minutes taken and typed by: Judy Baker

Date of Meeting: April 14, 2015