

MINUTES

July 11, 2006

The Winchester City Council met in a regular session on Tuesday, July 11, 2006, and beginning with a public hearing at 6:00 p.m. (rescheduled from 7:00 p.m.) at City Hall. The purpose for the public hearing was Plan of Services Resolution #769 and Annexation Ordinance #862.

Present and participating were: Mayor Terry Harrell, presiding; Beth Rhoton, City Administrator; Judy Baker, Secretary; various Department Heads; and the following Council members:

Present: Councilman Franklin
Councilman Glasner
Councilman Scharber
Councilman Snead
Councilman Womack

Absent: Greg O'Neal, City Attorney

Mayor Harrell called the meeting to order with a prayer by Councilman Snead and the Pledge of Allegiance was led by Councilman Franklin.

Mayor Harrell opened the public hearing for any comments on Plan of Services Resolution #769 and Annexation Ordinance #862. No one spoke for or against these items and the public hearing was adjourned.

The regular Council meeting began immediately after the close of the public meeting.

Under requests, addresses or presentations, the Council discussed a certificate of moral character request by Jason & Rachel Krupek. They would like to relocate back to this area and purchase Ten I See Liquors, but do not meet the two year residency requirement and would like the Charter changed. The Council stated they would keep take the request under consideration but, if pursued, it would be a lengthy process.

Next, Councilman Snead presented an award to the Mayor and City from the Tennessee Municipal League for excellence in promoting tourism.

The Council heard reports and updates from Chairman Carey Wofford and Manager Josh Abramson for the Winchester Municipal Airport, John Larkin for Winchester Utilities, and from each of the City's department heads. They presented their goals for the next ninety days as well as for the next year. Mayor Harrell stated he wants reports from each of these departments to be made on a quarterly basis.

First under unfinished business, the reading of the minutes of the June 12th, 20th, and 30th council meetings were dispensed and

approved as written on a motion by Councilman Scharber, seconded by Councilman Snead, and all voted in favor.

Next, City Administrator Rhoton informed the Council that the State required ratification for Resolution #767, regarding donations and contributions, an amendment which affects the Public Acts of the City Charter. Motion to ratify was made by Councilman Scharber, seconded by Councilman Womack, and all voted in favor of said motion.

Next, the Council approved the 2005 audit report prepared by Clark & Knies Accountants and presented by Accountant Bob Knies. Motion for approval was made by Councilman Snead, seconded by Councilman Scharber, and all voted in favor of said motion.

Next, Fire Chief Don Cofer requested to purchase a fire truck for the Fire Department. He has checked with four manufacturers about purchasing a fire truck, which will be both a pumper and a tanker, and received only one proposal (attached) from Pierce. Chief Cofer explained that this proposal was a seven year lease purchase plan and could be paid with funds received from the Franklin County Rural Fire Departments agreement. The lease agreement will be \$30,000 the first two years and five years at \$34,160.53 at a 4¾ percent interest. During a discussion, City Administrator Rhoton and Accountant Bob Knies stated that approval of this purchase may be needed from the State Comptroller's Finance Division as the City would be going into debt to make this purchase. Mr. Knies stated that a budget amendment may be needed for the purchase of the fire truck once all the details of the lease are known and the State informs us if any paperwork or approval is necessary. Mayor Harrell stated that he would like funds from the Rural Fire Department agreement set aside for future fire equipment needs and purchases once the fire truck is paid off. For a matter of record to have in the minutes, City Administrator Rhoton asked Chief Cofer if the City has any further obligations to the Rural Fire Department and he stated that the City is to provide FIT testing on the air masks for the SCBA equipment for the rural fire departments. Flow test equipment for the SCBA is equipment needed for the Winchester Fire Department and is already budgeted. Councilman Franklin informed Chief Cofer that if the City commits to purchasing the new fire truck, the Council also needs a commitment from him and his people in the Fire Department that their training will be brought to ISO standards and Chief Cofer agreed. Councilman Scharber moved to purchase the fire truck with a second from Councilman Womack, and the motion carried by a roll call vote of four ayes and one nay cast by Councilman Snead:

Ayes: Councilman Franklin
Councilman Glasner
Councilman Scharber

Councilman Womack

Nays: Councilman Snead

First under new business, Council approved Resolution #769, adopting a plan of services for 47 acres of the John Curtis property located at the intersection of Arnold Farm Road and Cowan Hwy. 65/41-A for Annexation Ordinance #858. Motion for approval was made by Councilman Womack, seconded by Councilman Snead, and all voted in favor of said motion.

Next, the Council approved the first reading of Ordinance #862, an ordinance annexing, at the request of the owners J-Win LLC (Ikard and Simpson), 102 acres located on Georgia Crossing Road at Halfmoon Road. Motion for approval was made by Councilman Scharber, seconded by Councilman Snead, and all voted in favor by the following roll call vote:

Ayes: Councilman Franklin
Councilman Glasner
Councilman Scharber
Councilman Snead
Councilman Womack

Nays: None

Next, the Council approved the first reading of Ordinance #863, amending Zoning Ord. #506, to allow the option of a zero side lot line in a M-1, medical-professional office district. Motion for approval was made by Councilman Snead, seconded by Councilman Scharber, and all voted in favor by the following roll call:

Ayes: Councilman Franklin
Councilman Glasner
Councilman Scharber
Councilman Snead
Councilman Womack

Nays: None

Next, the Council approved the first reading of Ordinance #864, amending Zoning Ord. #506, to zone 47 acres of the John Curtis property located at the intersection of Arnold Farm Road and Cowan Hwy. 64/41A as C-2, commercial highway service district. Motion for approval was made by Councilman Womack, seconded by Councilman Scharber, and all voted in favor by the following roll call:

Ayes: Councilman Franklin
Councilman Glasner
Councilman Scharber
Councilman Snead
Councilman Womack

Nays: None

Next, the Council approved Resolution #771, appropriating funds to non-profit charitable and non-profit civic organizations for the fiscal year ending June 30, 2007, on a motion by Councilman Womack, seconded by Councilman Franklin, and all voted in favor of said motion.

Next, City Administrator Rhoton informed the Council that

Colonel Buster Doss, along with assistance from the City, held the first "Jamboree by the Lake" at the City Park shortly after the Dogwood Festival. Mrs. Rhoton stated that it would be more convenient to hold this event later in the year and asked to schedule subsequent "Jamboree by the Lake" events on Labor Day weekends. Councilman Snead moved for approval, seconded by Councilman Scharber, and all voted in favor of said motion.

Next, Councilman Snead made a motion to appoint Councilman Franklin for Vice Mayor, but he declined due to lack of time to serve in this capacity and Councilman Snead withdrew his motion. Councilman Franklin then made a motion to appoint Councilman Womack as Vice Mayor, seconded by Councilman Scharber and the appointment was approved by a unanimous vote.

Next, Mayor Harrell appointed Councilman Glasner to the Winchester Planning Commission. No motion was needed as this was a mayoral appointment.

Next, Mayor Harrell tabled the appointment to the Winchester Utilities until the August Council meeting in order to give the Council the time and opportunity to meet with the candidates for this position.

Next, the Council approved changing the public hearings on annexation ordinances from the first reading back to the third reading like all other cities in our area. One public hearing can be held at the same time for annexation ordinances and the Plan of Services resolutions with advertising costs cut in half. (Public hearings on annexations were originally held on the third reading, then changed to the first reading at the November 1993 council meeting). Motion for approval was made by Councilman Scharber, seconded by Councilman Snead, and all voted in favor of said motion.

Next, the Council approved the only bid received by S & W Contractor in the amount of \$9,764.30 (attached) to replace a traffic light that was damaged at the intersection of Holders Cove Road and Hwy. 64. Public Works Director Steve Goodwin stated that the city will be reimbursed through insurance for this expenditure. The Council accepted the bid on a motion by Councilman Snead, seconded by Councilman Womack, and all voted in favor.

Public Works Director Steve Goodwin informed the Council that a sensor was installed in the right hand turn lane for the traffic light on Hwy. 41 A Bypass at Georgia Crossing Road. Both approaches have a sensor and the light at this intersection will now stay green at all times until someone pulls up into the approach of Georgia Crossing Road. City Administrator Rhoton stated that she made the decision to have a sensor installed rather than the flashing light that Mayor

Stewart had recommended at the June 20th Council meeting, due to all the extra curricular activities held at the school.

In the last order of business, Councilman Franklin discussed the city's fourteen standing committees and recommended placing the responsibility of these committees to City Planner Jimmy Crownover in order to take some of the time and work load off City Administrator Rhoton. He recommended that Mr. Crownover attend as many of the committee meetings as possible and see that they are staying active, keeping within the Master Plan, turning in the minutes of their meetings, and report his findings to the City Administrator. He wants Mr. Crownover to work with the council member and city liaison assigned to each committee to see that they don't get on the wrong track. Councilman Franklin further stated that he wants the employees to understand that the Council has directed Mr. Crownover to follow up with these committees and keep them active and on track and that is his job responsibility as given by the Council. Mayor Harrell suggested that it would be beneficial to hold an educational or training session on the city's Master Plan. Councilman Franklin stated he would also like Teena Waggoner to attach the committees' mission statements to the top of their minutes to remind everyone what the committee is all about.

Mayor Harrell stated that he may need to make some adjustments to the committees he is on and assign Councilman Glasner to some committees. Councilman Franklin suggested letting the Councilmen choose some of the committees that they would like to serve in addition to those the Mayor assigns them. Mayor Harrell liked this idea and asked the Council to let him know which committees they would like to serve. Mayor Harrell stated that no motions were needed in regards to the discussions and recommendations concerning the committees made by the Council.

Under mayoral communications, Mayor Harrell stated that it is an honor to be in the seat of Mayor and he will do his absolute best to serve the Council and the citizens of Winchester. Mayor Harrell then challenged the Department Heads and Council to reduce expenditures and increase revenues in order to come under or stay within the budget.

Reports, updates and community happenings were presented by the Council and City Administrator and some comments included the following: Cheyne Stewart will serve as Chairman of the Community Development Committee as Mr. Glasner is now on the City Council; Councilman Glasner stated that a recommendation to amend the Sign Ordinance will be sent to the Planning Commission; Councilman Snead stated that the Tourism Committee is working on a marketing plan.

Councilman Glasner was welcomed as the new Councilman and

Councilman Womack as the new Vice Mayor by the Mayor and City Council.

With no further business to be brought before the Council, the meeting adjourned on a motion by Councilman Scharber, seconded by Councilman Snead, and all voted in favor of said motion.

City of Winchester's website is:

www.winchester-tn.com

and

International Dogwood Festival website is:

www.winchesterdogwoodfestival.com

Terry Harrell, Mayor
City of Winchester

Attest:

Beth J. Rhoton, City Administrator

Minutes taken by: Judy Baker

Date of Meeting: July 11, 2006