

MINUTES

November 13, 2007

The Winchester City Council met in a regular session on Tuesday, November 13, 2007, beginning at 7:00 p.m.

Present and participating were: Mayor Terry Harrell, presiding; Beth Rhoton, City Administrator; Judy Baker, Secretary; various Department Heads; and the following Council members:

Present: Councilman Franklin  
Councilman Glasner  
Councilman Scharber  
Councilman Snead  
Councilman Womack

Absent: Greg O'Neal, City Attorney

Mayor Harrell called the meeting to order with a prayer by Councilman Franklin and the Pledge of Allegiance led by Councilman Glasner.

Under unfinished business, the reading of the minutes of the October 9th regular Council meeting was dispensed and approved on a motion by Councilman Glasner, seconded by Councilman Scharber, and all voted in favor of said motion.

Next, the Council approved the second reading of Ordinance #885, amending Zoning Ord. #506, to rezone the Johnson & Blackwell Funeral Home property located at 402 South Shephard Street, belonging to Floyd Blackwell, from R-2, medium density residential district to C-3, neighborhood service business district. Motion for approval was made by Councilman Scharber, seconded by Councilman Womack, and all voted in favor by the following roll call:

Ayes: Councilman Franklin  
Councilman Glasner  
Councilman Scharber  
Councilman Snead  
Councilman Womack

Nays: None

First under new business, the Council approved Resolution #791, a resolution to amend the City of Winchester's drug policy to comply with federal grant requirements. Motion for approval was made by Councilman Snead, seconded by Councilman Glasner, and all voted in favor.

Next, the Council approved Resolution #792, a resolution to submit an application for funds under the Tennessee Enhancement Program and administered by the Tennessee Department of Transportation to construct Phase 3 of the Winchester Walkway. Motion for approval was made by Councilman Womack, seconded by Councilman Scharber, and all voted in favor.

Next, the Council approved a Franklin County GIS User's Group Agreement (see attached). This agreement is for the purpose of sharing information relevant to the respective geographic information systems (GIS) of the parties who joined this agreement and acquiring orthophotographic imagery that may be used to enhance GIS and facilitate their respective public missions. Motion to approve was made by Councilman Glasner, seconded by Councilman Franklin, and all voted in favor.

Next, the following bids were received for two five-ton air conditioning units for the Citizens Pavilion:

Stuart Service, Inc.	\$6,276.00
Richard Solomon	\$5,000.00

It was noted that the bids did not include installing the air conditioners and that the Kiwanis Club may make a donation that could help with that cost. Councilman Glasner made a motion to accept the low bid of \$5,000.00 by Richard Solomon, seconded by Councilman Womack, and all voted in favor of said motion.

Next, City Administrator Rhoton requested approval for her and Police Chief Young to look into the possibility of relocating and consolidating the City's impound property, currently located at the end of North Jefferson Street, with the County. Mrs. Rhoton reminded the Council that neighbors had complained at an earlier council meeting about this property and the adjacent Winchester Utilities property being unsightly. As this is lakefront property, it could be profitable to the City if the property was sold and the impound lot moved to another location. Mrs. Rhoton said Sheriff Fuller was willing to allow the city to place our impounded property at their impound lot. Mayor Harrell recommended that Mrs. Rhoton and Police Chief Young obtain a written agreement from the County. It was also recommended that Winchester Utilities be contacted about the possibility of consolidating and relocating their equipment and selling the two pieces of property together. Councilman Scharber made the motion to allow Mrs. Rhoton and Mr. Young to talk to the Sheriff to participate in their impound lot and bring a proposal back to the Council, seconded by Councilman Glasner, and all voted in favor of said motion.

Next, City Administrator Rhoton asked the Council to approve a Christmas bonus as has been done for many years. When asked if there was extra money in the budget, Mrs. Rhoton stated that the \$200.00 previously given for the last several years was all that was budgeted for this year. Councilman Scharber stated that Winchester Utilities employees received a bonus of \$450.00 and that the City's bonus should be closer to that amount although it couldn't be that much. Councilman

Glasner made a motion to increase the Christmas bonuses to \$250.00 for full-time and part-time permanent city employees, and to amend the City's budget to adjust for the increase. Councilman Scharber seconded this motion and all voted in favor.

Next, City Administrator Rhoton presented the following bids received for carpet for both sides of the Annex Building:

Hangers Floor Covering	\$4,146.15
Wholesale Carpet	\$6,808.48

Mrs. Rhoton stated that the bid was in the amount that had been budgeted. Councilman Scharber made a motion to accept the low carpet bid of \$4,146.15 by Hangers, seconded by Councilman Glasner, and all voted in favor.

In the last order of business, Mayor Harrell tabled appointing a member to the Winchester Planning Committee to another meeting. He stated there is a new law requiring boards of more than five members to have two members who live outside the city limits, but within the planning boundaries. Mayor Harrell will take recommendations for the appointment. He also commended Bill Cowan, who recently resigned, for being so active with the Planning Commission and for all the civic activities he's performed for the City.

Under his communications, Mayor Harrell thanked the citizens and employees who volunteered and helped with the Vietnam Veterans Moving Wall and stated how much it meant to those who came to see it. He also thanked everyone who traveled and participated in the Heritage Exchange Festival program in Foley, Alabama, for help making it a wonderful success.

Under Council, Departments, and committee reports, updates and communications, Councilman Glasner stated a Community Development Committee meeting will be held November 28<sup>th</sup> and Councilman Snead stated the Human Resource Committee will meet November 14<sup>th</sup>. City Administrator Rhoton Police Chief Young stated that the Police Department would be hosting a town meeting on identity theft/fraud on November 20<sup>th</sup> at the Citizens Pavilion. He also stated that some neighborhood watches had recently been formed.

With no further business to be brought before the Council, the meeting adjourned on a motion by Councilman Scharber, seconded by Councilman Snead, and all voted in favor of said motion.

City of Winchester's website is:

[www.winchester-tn.com](http://www.winchester-tn.com)

and

International Dogwood Festival website is:

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Terry Harrell, Mayor  
City of Winchester

Attest:

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Beth J. Rhoton, City Administrator

Minutes taken by: Judy Baker

Date of Meeting: November 13, 2007