

MINUTES

December 13, 2016

The Winchester City Council met in regular session at City Hall on Tuesday, December 13, 2016 at 5:00 pm.

Present and participating were: Mayor Terry Harrell presiding; Beth Rhoton, City Administrator; Greg O'Neal, City Attorney; Teena Waggoner, City Recorder; various Department Heads; audience members; news media; and the following Council Members:

Present: Councilman Snead
Councilwoman Alexander
Councilwoman Bates
Councilman Spencer
Councilman Womack

Mayor Harrell called the meeting to order with a prayer by Roger Caldwell and the Pledge of Allegiance was led by Maia Larson from Girl Scout Troop #562.

The Mayor opened the meeting with a public hearing for comments pertaining to Resolution #866, a resolution adopting a Plan of Services for the annexation of parcels 9.00, 14.07, 16.00, Franklin County tax map 66 by the City of Winchester, Tennessee. No one spoke for or against this resolution.

In the next order of business, there was a public hearing for comments pertaining to Resolution #867, a resolution adopting a Plan of Services for the annexation of parcel 9.01 Franklin County tax map 66 by the City of Winchester, Tennessee. No one spoke for or against this resolution.

In the next order of business, there was a public hearing for comments pertaining to Resolution #868, a resolution to annex Franklin County Industrial Board Properties along David Crockett Parkway East as herein described, Baxter Lane and associated right-of-way from Modena Road to existing corporate limit along David Crockett Parkway East and to incorporated the same within the corporate limits of Winchester, Tennessee. No one spoke for or against this resolution.

The Public Hearing was adjourned and the Regular Council Meeting immediately began.

Under unfinished business, the City Council minutes of November 1, 2016 were approved on a motion by Councilman Snead and seconded by Councilwoman Bates. All voted in favor of said motion.

In the first item of new business, Girl Scout Troop #562 Eighth Grade Cadets Maia Larson, Lauren Dawe and Morgan Deyle were present along with their leader Julie Larson. They spoke to the Mayor and Council members about the hazards that smoking cigarettes can cause such as health issues, fire hazards and unsightly littering. Their request is to ban smoking in our city parks, especially at Adventure Mountain Playground area. Mayor Harrell commented that they would certainly take their request under advisement and he was very appreciative that they came to the meeting. This will be discussed at our next Work Session.

In the next order of business, Councilman Snead approved to have the High-on-the-Hog Trail Run in our Winchester City Park on March 4, 2017. Councilwoman Alexander seconded the motion and all voted in favor of said motion.

In the next order of business, Councilwoman Alexander made a motion to approve naming the area where the High-on-the-Hog Trail Run occurs at the City Park, Charlotte's Trail. A kiosk similar to the kind used for Disc Golf will also be installed with the Kiwanis logo as the sponsor of the event. Councilman Womack seconded the motion and all voted in favor of the said motion.

In the next order of business, Clark, Knies and Crenshaw, PLLC Audit of Financial Statements for year ending June 30, 2015 was presented for Council approval in the amount of \$29,050.00. Councilman Spencer approved the invoice, Councilman Womack seconded the motion and all members voted in favor of the motion.

Next, Councilwoman Alexander approved the only bid for an enclosed trailer to be used in our Fire Department. The bid was from Penner Trailer Sales, Winchester, TN in the amount of \$5,980.00. Councilwoman Bates seconded the motion with all members voting in favor of said motion.

Next, Councilman Womack gave permission for the Fire Department to seek bids for Air Packs. This was a budgeted item.

Councilman Spencer seconded the motion with all members voting in favor of said motion.

Next, Councilman Spencer made a motion to update the Information Security Policy. The only changes pertained to password updates. Councilwoman Bates seconded the motion with all members voting in favor of said motion.

In the next order of business, City Administrator Beth Rhoton explained that Tennessee Department of Transportation is requiring municipalities to adopt an ADA Grievance Procedure in order to receive federal funds. The ADA Grievance Procedure must be adopted on or before December 31, 2016. Also, an ADA Transition Plan will need to be adopted by December 31, 2017. Mrs. Rhoton explained that we are already in the process of working on the transition plan, however this will be a long term plan in order to make the city compliant. Councilman Snead made to motion to approve the ADA Grievance Procedure and also send a letter stating our ADA Transition Plan. Councilwoman Alexander seconded the motion and all members voted in favor of said motion.

Next, Councilman Spencer made a motion to approve Resolution #866, A resolution adopting a Plan of Services for the annexation of parcels 9.00, 14.07, 16.00, Franklin County tax map 66 by the City of Winchester, Tennessee. Councilman Womack seconded the motion and all voted in favor of said motion.

Next, Councilwoman Alexander made a motion to approve Resolution #867, A resolution adopting a Plan of Services for the annexation of parcel 9.01 Franklin County tax map 66 by the City of Winchester, Tennessee. Councilwoman Bates seconded the motion with all members voting in favor of said motion.

Next, Councilman Womack made a motion to approve Resolution #868, A resolution to annex Franklin County Industrial Board Properties along David Crockett Parkway East as herein described, Baxter Lane and associated right-of-way from Modena Road to existing corporate limit along David Crockett Parkway East and to incorporated the same within the corporate limits of

Winchester, Tennessee. Councilman Snead seconded the motion and all voted in favor of said motion.

In the last order of business, City Administrator Beth Rhoton stated that we received three bids for Safe Routes to School. Brindley & Sons had the low bid of \$47,221.11. Councilman Spencer made a motion to approve the low bid, Councilman Womack seconded the motion, all voted in favor of said motion.

Under Communications, Councilman Snead thanked the Girl Scouts for attending and participating. All the Council wished everyone a Merry Christmas and encouraged all to shop in Winchester. The Mayor thanked the Council & the citizens for making 2016 a good year. He also asked to think of the families suffering from recent tragedies.

Councilwoman Bates made a motion to adjourn the Winchester City Council Meeting at 5:32 p.m. Councilman Womack seconded the motion and all voted in favor.

Terry Harrell, Mayor
City of Winchester

Attest:

Beth J. Rhoton, City Administrator
City of Winchester

Minutes taken by Teena Waggoner, City Recorder
December 13, 2016

***Note:** New laws recently went into effect for annexations to be done by resolution.