

MINUTES

October 11, 2016

The Winchester City Council met in regular session at City Hall on Tuesday, October 11, 2016 at 5:00 pm.

Present and participating were: Mayor Terry Harrell presiding; Beth Rhoton, City Administrator; Greg O'Neal, City Attorney; Teena Waggoner, City Recorder; various Department Heads; audience members; news media; and the following Council Members:

Present: Councilman Snead
Councilwoman Alexander
Councilwoman Bates
Councilman Spencer
Councilman Womack

Mayor Harrell called the meeting to order with a prayer by Fire Chief Gary Greeson and the Pledge of Allegiance was led by Finance Director Martha Carol Luttrell.

Under presentations/requests, the City Council heard quarterly reports from Winchester Utilities Manager Roger Caldwell and Winchester Airport Manager Zackary Colescott. Their reports, along with quarterly reports from all Department Heads, are included in the minute file.

In the first item of unfinished business, the minutes of September 13, 2016 Council meeting were dispensed and approved on a motion by Councilman Spencer and seconded by Councilwoman Alexander. All voted in favor of said motion.

In the last item of unfinished business, it was the second reading of Ordinance #989, amending Ordinance #739, to establish an updated Occupational Safety and Health Program Plan, devise rules and regulations, and to provide for a Safety Director and the implementation of such program plan. Councilwoman Bates made a motion to approve the second reading of Ordinance #989, Councilman Womack seconded the motion and the motion passed unanimously by the following roll call vote:

Ayes: Councilman Snead
Councilwoman Alexander
Councilwoman Bates
Councilman Spencer
Councilman Womack

In the first item of business under new business, Finance Director Martha Carol Luttrell presented the June 2016 Year End Report for approval. Councilwoman Alexander made a motion to approve the Year End Report, Councilman Spencer seconded the motion, all voted in favor of said motion.

In the next item of business, City Administrator Beth Rhoton discussed employee Christmas bonuses. She explained that the funds are in the budget for all full-time employees to receive a \$250.00 Christmas Bonus. Councilman Spencer made a motion to approve the Christmas bonus, Councilman Snead seconded the motion, and all voted in favor of said motion.

In the next item of business, Fire Chief Gary Greeson asked permission to surplus a 1967 Mack Fire Truck that is out of service. Councilman Womack made a motion to surplus the fire truck, Councilwoman Alexander seconded the motion, and all voted in favor of said motion.

In the next order of business, City Administrator Beth Rhoton asked to table Public Works surplus items until Public Works Director Steve Goodwin has the opportunity to complete the list.

In the next order of business, Abby Pickett spoke about the upcoming Merry Little Downtown Christmas event on December 9 & 10, 2016. Due to safety concerns she requested that the square be blocked and traffic detoured around the downtown area. Councilwoman Alexander made a motion to detour traffic around the square on Saturday, December 10, 2016 from 6:00 am until 4:00 pm. Councilman Spencer agreed with the motion and all voted in favor of said motion.

In the next order of business, City Administrator Beth Rhoton requested that property currently in the City of Winchester name be transferred into Winchester Utilities name. There are eighteen properties that are used by and belong to the Utility System, most of which are properties with water tanks. We need to legally turn these properties over to Winchester Utilities. Councilman Snead made a motion to get the legal process started to

get these properties into the correct name. Council Spencer seconded the motion and all voted in favor of said motion.

In the next order of business, City Administrator Beth Rhoton explained that we received a grant from Rural Development to assist the city with Economic Development. There is a contract labor agreement in your packet that needs your approval contingent upon receiving concurrence from Rural Development. Councilman Spencer made to motion to enter into an agreement contingent upon receiving concurrence from Rural Development, Councilwoman Alexander seconded the motion. All members voted in favor of said motion.

In the next order of business, City Administrator Beth Rhoton stated that we received two bids for the purchase of a Police Patrol Car. The low bid is from Ford of Murfreesboro, the State of Tennessee contractor, in the amount of \$27,361 for a 2017 Ford Explorer AWD. We did contact the local dealerships, but didn't receive a bid. Councilwoman Bates made a motion to approve the low bid, Councilman Womack seconded the motion and all voted in favor of said motion.

Mayor Harrell wanted to inform everyone that the November City Council Meeting will be held on Tuesday, November 1, 2016 at 5:00 pm due to the election next month falling on our regular meeting date. Uncertain about the Council Worksession at this time.

Councilman Snead wanted to thank everyone that came out to enjoy the Taste of Autumn. Councilwoman Alexander enjoyed the 1st Friday Shopping in Downtown and she also wished Beth Rhoton a Happy Birthday.

Councilwoman Alexander made a motion to adjourn the Winchester City Council Meeting at 5:39 p.m. Councilman Spencer seconded the motion and all voted in favor.

Terry Harrell, Mayor
City of Winchester

Attest:

Beth J. Rhoton, City Administrator
City of Winchester

Minutes taken by Teena Waggoner, City Recorder
October 11, 2016